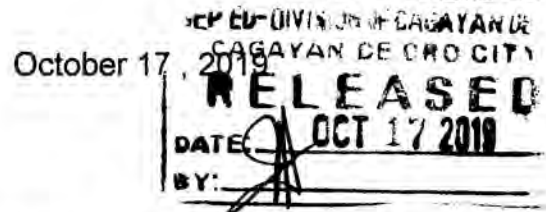




Republic of the Philippines
Department of Education
Region X
CAGAYAN DE ORO CITY DIVISION

Fr. William F. Masterson, S.J. Avenue,
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines




Division Memorandum
No. 821 s.2019

**SELECTION OF TOURNAMENT MANAGERS FOR REGIONAL SCHOOL SPORTS
COMPETITION**

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operation Division
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists, EPS II
Public and Private Elementary and Secondary School Administrators
This Division

1. The field is hereby informed of Regional Memorandum # 599 s. 2019 dated October 10, 2019 re: Selection of Tournament Managers for Regional School Sports Competition.
2. Application is open to all DepEd personnel who are interested to serve as tournament managers. Interested applicants may send an application letter, resume or curriculum vitae, photocopy of certificate of trainings attended, latest service records.
3. Applicants shall submit their documents on or before October 18, 2019 to Mr. Eulogio R. Suaner, Jr for pre-screening.
4. Please see attached Regional Memorandum for more details.
5. Widest dissemination of this memorandum is hereby enjoined.


JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent

Encl:
To be indicated in the Perpetual Index
Under the following subject:

Activity Sports Selection



#296
DepEd-X
 Cagayan de Oro City

October 10, 2019

REGIONAL MEMORANDUM
 No. 599, s. 2019

OCT 14 2019
RELEASED

SELECTION OF TOURNAMENT MANAGERS FOR REGIONAL SCHOOL SPORTS COMPETITION

To : **Schools Division Superintendents**
This Region

1. The Palarong Pambansa Act of 2013 states that "It is the policy of the state to promote physical education and encourage sports program, **league competitions and amateur sports**, including training for international competitions, to foster discipline, teamwork and excellence for the development of a healthy and alert citizenry through the institutionalization of the Palarong Pambansa as the country's premier national sports event."
2. Along this provision, this Office promotes continuous improvement in the implementation of programs and projects through extra-curricular activities. To sustain the quality in the management of school sports tournament, this Office will be selecting tournament managers who will manage specialized sports events in the staging of Palarong Pampook 2019 at the Mindanao Civic Center (MCC), Province of Lanao del Norte.
3. Application is open to all DepEd personnel who are interested to serve as tournament managers. Interested applicants may send an application letter, resumé or curriculum vitae, photocopied certificates of trainings attended, and other related documents. Application shall be indorsed by the Schools Division Superintendent (SDS).
4. Applicants shall submit their documents on or before October 22. Interview will be at the Conference Hall, third floor, this Office, on October 25, 9:00 a.m.
5. To facilitate the selection of tournament managers, the following members of the selection committee are designated to screen the prospective applicants who are interested to serve in the sports development program:

Chair : SDS Randolph V. Tortola
 Co-Chair : SDS Roy Angelo Gazo



Members : Leo G. Pollentes (PSC Region 10 Program Officer)

Felcor Blanco (SGOD Rep)
Rosalio Vitorillo (NORMINSSAI Rep)

Secretariat : Raymund S. Antolo (HRDD)
Myron Gil D. Talosig (ESSD)
Manolita B. Bolos
Rosanna C. Adaya
Rodel K. Ouitat

6. Travel expenses of indorsed applicants shall be charged against local funds, subject to the usual accounting and auditing policies, rules, and regulations.

7. Qualification Standards/Eligibility Requirements for Tournament Managers:

- a. Experience in managing or conducting a sports tournament/competition/league at the national, regional, or local level. Experience in managing an international competition is a plus factor;
- b. DepEd Personnel;
- c. Knowledge of the technical rules of the sport;
- d. Experience as a referee/umpire/judge/adiudicator;
- e. membership in or recognition by a National Sports Association or International Federation;
- f. Involvement in the school sports programs, such as the *Palarong Pambansa* or other sports-related activities;
- g. International or national license/brevet as judge/adiudicator or accredited sports official;
- h. Unquestionable integrity, probity, and fairness.
- i. Not currently coaching a school team/athlete or training an individual/team athlete in a private club/association that participates in *Palarong Pambansa* and its lower meets; and
- j. No pending administrative case.

8. The tournament manager shall have the following duties and responsibilities:

- a. Checks and prepares all playing fields/venues in accordance with international rules and standards of the sport;
- b. Prepares the technical specification of all sports supplies, materials, accessories, and equipment needed for procurement;
- c. Inspects and approves the sports supplies, materials, accessories, and equipment and ensures compliance with the prescribed technical specifications;
- d. Manages the conduct of the tournament of his/her assigned sports discipline in accordance with the international rules;

- e. Prepares and proposes the amended or revised rules for adoption and approval of the Secretary General, if some of the international standards, rules, and regulations of the sport cannot be met or complied with for some justifiable reasons;
- f. Reports the daily progress of the tournament to the chairperson of the technical committee and the secretary-general;
- g. Assigns referees, umpires, judges, adjudicators, or other technical and administrative officials required in the tournament;
- h. Deliberates and decides immediately on protests regarding technicalities of the game. Decision must be written and signed by the tournament manager.
- i. Conducts risk assessment of playing venues and implements security measures and safety provisions;
- j. Submits final results of the tournament;
- k. Informs all delegation heads/coaches on any changes in schedules and venues;
- l. Gets updates on existing national, ASEAN schools games, SEA, Asian, and world records;
- m. Retrieves and returns all sports supplies and materials and equipment to the supplies committee for proper accounting;
- n. Conducts and attends regular meetings;
- o. Evaluates, assesses, and submits post tournament reports indicating attendance and performance rating of officiating officials; and
- p. Performs other related tasks as may be assigned.

9. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

Reference : RA 10588

To be indicated in the Perpetual Index
under the following subjects:

SPORTS PROGRAM

TEACHERS

ACTIVITY

HRDD/rsa19